January 23, 2018; 7:00 p.m.

Minutes

In attendance: Cyndi Branciforte, Leigh Ann Lemons, Laura Shepherd, Melissa McDaniel, Vanessa Gelinas, Andrea Mayer, Christy Klopfenstein, Holly Eelman, Mary Kelly DeFranco, Charlie Kraiger, Linda Dupuy, Nicole Jacobson, Bob Steindl, Elena Shacochis, Julie Schwartman, Maggie Schmitz, Laura Gerry, Janet Holcombe, Jaimie Lindley, Dawn Matthews, Gwen Harter

1. **Call to Order & Welcome**Meeting was called to order at 7:05pm. Cyndi Branciforte introduced herself and then everyone in attendance introduced themselves.
2. **Minutes from September 18, 2017 Meeting:** The minutes from the September meeting were approved without changes (Charlie Kraiger moved, Andrea Meyer seconded).
3. **Treasurers Report:** Laura Shepherd gave a brief overview of the current financial status. Bank balance is $17,600, which is up approximately $5000 from the beginning of the school year, due to booster pass sales, bake sales, flowergrams. Expenses since the last Treasurer’s Report included t-shirts for the Improv team and chaperone for Oregon trip.
4. **Booster Funds: Proposed/Planned Activities:** Cyndi explained the purpose of the Boosters, raising funds to support the drama program. For this school year, Boosters will purchase subwoofers to augment the portable sound system, which will be especially needed during the renovation. Boosters will also provide funds for workshops in the spring. Each drama class will have a workshop that fits into its curriculum. Mrs. G will make arrangements and schedule around testing.
5. **Review**

* Fall shows: great volunteer participation
* Fall Improv Shows, Competitions, etc.
* Ticketing System/Process: Process was refined each night and customized to fit our needs. We will continue to volunteers at the shows. Also need drama parents to get the word out that people should purchase their musical tickets ahead of time online using iTickets.
* Yard Signs: Fall show yard signs were a little busy—too much information. But will do again for musical

1. **Future 2018 Shows Volunteer Opportunities and Preparations**
   * Drama 3 & 4
     + One Acts/Cougar Dinner Theater: February 12 (6:00pm dinner; 7:00pm Show), $10, cash at door. Need volunteers to contribute food for potluck dinner, signups will go out soon. Christy Klopfenstein volunteered to coordinate the catered dinner for the kids before the show. Funds go toward the KT Smith Scholarship.
   * Drama 2
     + Soap Operas: February 15 & 16 (written by students): small bake sale will be held, available in between the different shows.
   * Improvables: Improv Shows (OHS): January 19, April 6; June 1; Competitions: February 2 (OHS); March 9 (Woodson HS); May 18 (Mt. Vernon). Competition at OHS on February 2 includes 4 schools so far. Tickets are $5 cash at the door.
   * Spring Musical, “Titanic”: May 3, 4 & 5 and May 11 & 12

* Ticketing process/system: plan to have “reserved, assigned” seating in the center section of theater. Super Pass holders and chorus program upper tier members will have early purchase option, followed by cast-crew-pit members, then open to the public. Side sections will be general admission.
* May 4 is Cappies Show, including Cappies dinner. Julie Schwarzman will contact Maggie Klein about coordinating the dinner.
* Yard signs will be available for cast, crew, and pit for display
* Volunteers: will need lots of volunteer support for lobby logistics, ushering, bake sales, flowergrams, etc.

1. **Other Business:** Cyndi reminded everyone to use the AmazonSmile portal to benefit OHS Boosters.
2. **Next Meeting: TBD**
3. **Adjourned at 7:45pm**